



Krantiveer Vasantao Narayanrao Naik Shikshan Prasarak Sanstha's  
K.V.N. Naik Institute of Engineering Education & Research,  
Canada Corner, Sharanpur Road, Nashik-422 002.



## Internal Quality Assurance Cell (IQAC)

Ref: KVNNEER/IQAC/2015-16/01

Date: 16/06/15

### Minutes of the first meeting

### of Internal Quality Assurance Cell (IQAC)

#### IQAC Committee Present Members:

Sr.No.	Name	Designation
1	Dr. A. K. Dwivedi	Chairman
2	Shri Manikrao Sonawane	Member – Management
3	Prof. T. H. Sutar	Member – Head of Department
4	Prof. K. V. Ugale	Member – Head of Department
5	Prof. P. S. Sonawane	Member – Head of Department
6	Prof. R. R. Chakule	Member – Head of Department
7	Prof. S. R. Kherudkar	Member – Head of Department
8	Prof. A. A. Pundlik	Member – Assistant Professor
9	Prof. M. V. Raut	Member – Assistant Professor
10	Prof. S. N. Jadhav	Member – Assistant Professor
11	Prof. S. S. Deshmukh	Member – Assistant Professor
12	Prof. N. V. Kapade	Member – Coordinator



## Internal Quality Assurance Cell (IQAC)

**Agenda 1/1:** Basic purposes, activities, functions and members of IQAC

**Resolution 1/1:**

The meeting started with a welcome note by IQAC Coordinator, Mr. N. V. Kapade followed by his power point presentation on basic purposes, activities and functions of IQAC.

The Chairperson Dr. A. K. Dwivedi requested all the members for open house discussion on academic excellence.

**Agenda 2/1:** macro-level and micro level plans

**Resolution 2/1**

Prof. T.H. Sutar stressed on the need of taking a holistic view towards quality excellence instead of only concentrating on NAAC and NBA Accreditations. He said that the education system has now shifted from input based to outcome based. Taking into account the expectations of all stakeholders and also the socio-economic situation, macro-level and micro level plans should be made and executed. The macro level plan includes design of relevant curriculum, deciding teaching strategy and to develop out of box thinking capacity of students. The micro-level action may include group of courses or details within the course. Objectives of each course should be designed such that the objective of complete programme is achieved.

**Agenda 3/1:** Student feedback box

**Resolution 3/1**

Prof. K. V. Ugale expressed feedback box should be maintained for student's opinion.

**Agenda 4/1:** Student attendance and extracurricular activity

**Resolution 4/1**

Prof. P. S. Sonawane felt that frequency of faculty interaction with students should be increased. Prof. M. V. Raut informed that many students take keen interest in extracurricular /



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curricular activities at the cost of academics. Therefore balance between the two should be maintained.

The meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Prof. N. V. Kapade

Prof. N. V. kapade  
IQAC Coordinator



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## Internal Quality Assurance Cell (IQAC)

Ref : KVNNEER/IQAC/2015-16/ 03

Date: 24/06/2015

### Action Taken Report

on the decisions of the IQAC meeting held on 16 June 2015

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken

Sr. No.	Decision	Action Taken
1.	macro-level and micro level plans	Each Departmental calendar will have plan regarding semester. Each faculty should make Subject outcome from their respective subject.
2.	Student feedback box	Student feedback box will be present in office section.
	Student attendance and extracurricular activity	Student should maintain minimum 75% attendance in their class while maintaining their extra curricular activity.

This report is to be presented in the next IQAC meeting for its approval and feedback.

Prof. N. V. Kapade  
IQAC Coordinator

Dr. A.K. Dwivedi  
Chairperson of the IQAC  
Principal